

# ArcSoft Total Media™ HDCam

## Quick Start Guide

## Introduction

ArcSoft Total Media™ HDCam is a desktop software that combines media management and playback capabilities.

### Media management

You can import the media files from the device to edit, upload, and produce photo books and album pages.

### Playback capability

You can view pictures and play video clips using ArcSoft Total Media™ HDCam.

## System Requirements

**Operating System :** Windows XP SP2,Vista, and Windows 7

**CPU:** Intel / AMD Dual-Core or above

**Memory:** At least 1GB

**Graphic Card:** DirectX 9 or DirectX 10 (recommended)

**Interface:** Standard USB 1.1 port or higher

**Hard Disk:** At least 2GB of available disk space

## Installation

To install Total Media™ HDCam:

1. Insert the installation CD into the DVD-ROM/CD-ROM drive.
2. The CD runs automatically.
3. Select the installation language and accept the License Agreement.
4. Follow the instructions to complete the installation.

If the CD does not automatically run, follow the steps below to install the software:

1. Double click **My Computer**.
2. Use the mouse to point to the DVD-ROM/CD-ROM drive.
3. Right click the mouse then click **Open**.
4. Double click **StartHDCam.exe**.
5. A wizard appears to guide you through the installation procedure.
6. Follow the instructions to complete the installation.

## To Uninstall

To uninstall Total Media™ HDCam:

1. Click **Start > Programs > ArcSoft TotalMedia HDCam > Uninstall**.
2. A wizard appears to guide you through the uninstall procedure.
3. Follow the instructions to complete the uninstall.

## Language

To change the interface language after installation:

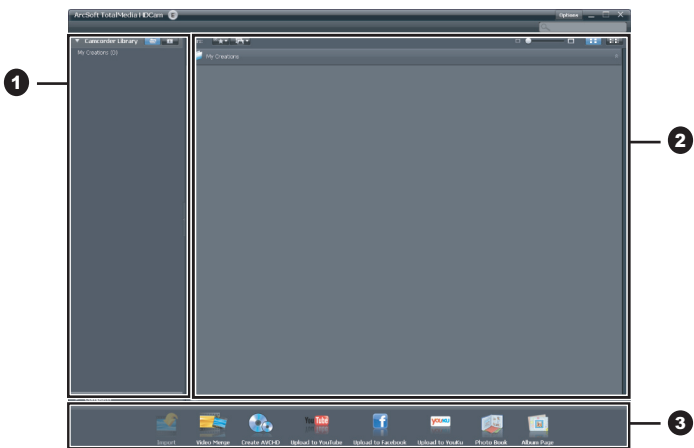
1. Click **Options > Preferences** on the main screen.
2. Select a language then click **OK**.

## Upgrade

To upgrade:

1. Click **E** on the main screen to connect to **Information Center**.
2. Select **Upgrade** or **Patches**.

## Media Browser



#	Area	Function
1	View Mode Area	Provides three modes to view media files.
2	Preview Area	Selects and displays file thumbnails and detailed information.
3	Function Bar	Lists main function buttons.

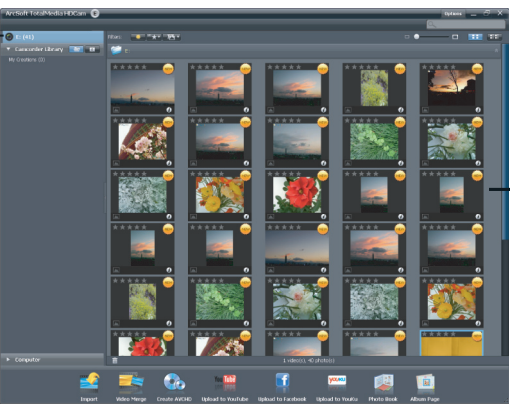
## View media files











Follow the instructions below to view the media files in your device:

1. Connect the device to the computer.
2. The device code appears on the top of View Mode Area.
3. Click the device code to display all media files in the device.

Device code

Media files in the device



- To play a video clip, double click the clip or click .
- To pause / stop / continue a video clip,click  /  / .
- To play the previous or next clip,click  / .
- To delete a file,select the file then click .
- To trim a video clip,click .
- To rate a file,click  on the file.
- To view a file's properties,click  on the file.
- To preview a picture in a new window,double click the picture.
- To preview the previous or next picture,click the right/left button.


## View modes



Three view modes are available to view media files: Library View, Calendar View, and Browser View.

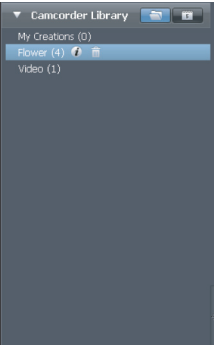
**Note:**To view media files in your device using Library or Calendar View,you need to import media files first.

### Library View

The Library View lists My Creation folder and other folders created while importing files.


- To switch to Library View
  1. Click **Camcorder Libraries** to expand Libraries window.
  2. Select the desired folder.
  3. Click  to switch to Library View.

- To view or edit a folder's properties,select the folder then click .
- To delete a folder,select the folder then click .



### Calendar View






The Calendar View uses the file creation date to organize media files.

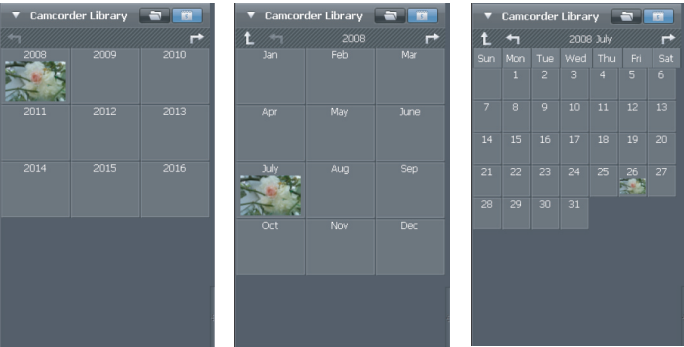
- To switch to Library View
  1. Click **Camcorder Libraries** to expand Libraries window.
  2. Select the desired folder.
  3. Click  to switch to Calendar View.



Three modes are available in Calendar View: **Year**, **Month**, and **Day** mode.

To switch between different modes:


- Click the picture under the desired year to enter Month mode.
- Click   to change to the previous or next year if available.
- Click the picture under the desired month to enter Day mode.
- Click   to change to the previous or next month if available.
- Click  to return to the previous mode.



### Browser View








The Browser View enables you to browse for media files in your computer using the tree view.

To switch to Browser View:

1. Click **Computer** to expand Computer window.
2. Select the desired folder in your computer to view media files.
3. To refresh the list of media files,click .









## Preview Area

In Preview Area,several options are available to select and display file thumbnails and detailed information. See the table below for a description of each option:

Option	Name	Function
	Rating filter	Displays the media files according to the selected rating.
	New filter	Displays the media files which are new.
	Type filter	Displays the media files according to the selected type.
	Quick search	Displays the media files according to the typed characters.
	Thumbnail slider	Adjusts the thumbnail size by moving the slider.
	Thumbnail	Displays file thumbnails.
	Details	Displays file thumbnails with detailed information.

# Function Bar

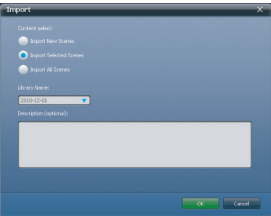
The Function Bar lists main function buttons. Click the button to access the function. See the table below for a description of each button.

Button	Name	Function
	Import	Imports media files to the computer from a camera, camcorder, or storage device.
	Video Merge	Produces movies with your video files.
	Create AVCHD	Burns AVCHD discs with your video files.
	Upload to YouTube	Uploads files to your YouTube account.
	Upload to Facebook	Uploads files to your Facebook account.
	Upload to YouKu	Uploads files to the YouKu website.
	Photo Book	Produces photo books with your pictures.
	Album Page	Produces album pages with your pictures.

# Importing media files

To import media files to your computer:

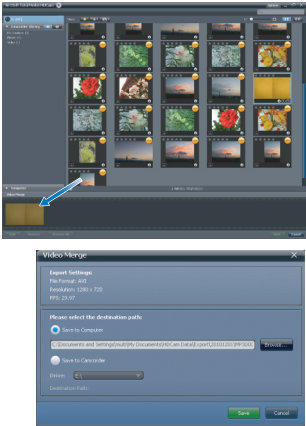
1. Select the desired folder.
2. Select the desired files.
3. Click **Import**. The Import window appears.
4. Select **Import New Scenes**, **Import Selected Scenes**, or **Import All Scenes**.
5. Select or type a folder name.
6. Click **OK** to import files.



# Merging video clips

To merge video clips:

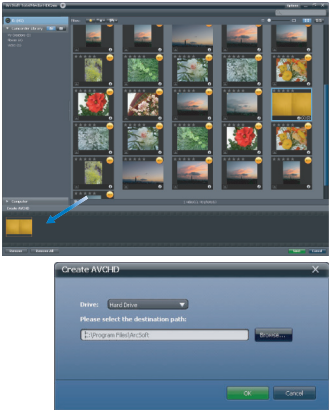
1. Click **Video Merge**. The work area appears.
2. Click and drag the desired video clips into the work area.
3. Double click clips to preview and edit, if necessary.
4. Click **Next** to merge the clips.
5. Select the device and path to save the merged clip.



# Burning AVCHD discs




To burn AVCHD discs:

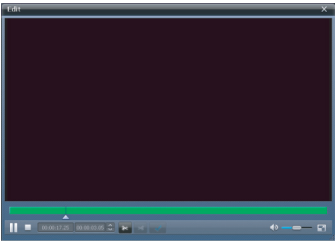
1. Click **Create AVCHD**. The work area appears.
2. Click and drag the desired video clips into the work area.
3. Double click clips to preview and edit, if necessary.
4. Click **Next**.
5. Select the drive to burn the AVCHD disc or select the path to save the files in your computer.










# Editing video clips

To edit a video clip:

1. Double click a video clip in the work area. The Editing windows appears.
2. Click  to select the beginning of the trimmed clip.
3. Click  to select the end of the trimmed clip.
4. Click  to save the trimmed clip.



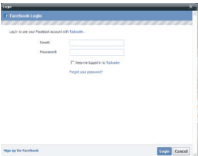
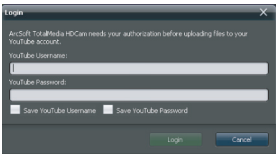
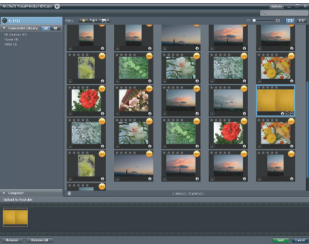
See the table below for a brief description of other tools in the Editing window:

Button	Name	Function
	Play / Pause	Click to play or pause the clip.
	Stop	Click to stop the clip.
	Previous	Click to go to the previous clip.
	Next	Click to go to the next clip.
	Time box	Click on the number and use arrows to view a certain point of the video clip.
	Volume level	Drag to change the volume.
	Full screen	Click to enter full screen mode.

# Uploading files to YouTube/Facebook

To upload files to YouTube/Facebook:

1. Click **Upload to YouTube** or **Upload to Facebook**. The work area appears.
2. Click and drag the desired file into the work area.
3. Click **Next**. The Login window appears.
4. Type your user name and password.
5. Click **Login** to sign in to YouTube/Facebook.
6. Follow the instructions to upload the file.



# Uploading files to YouKu

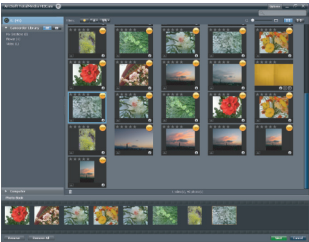
To upload files to YouKu:

1. Click **Upload to YouKu**.
2. Follow the YouKu website instructions to upload the file.

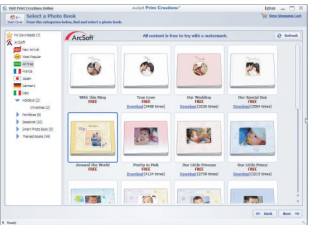
# Producing photo books

To produce photo books:

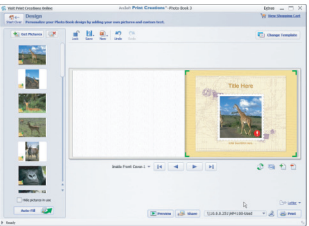
1. Click **Photo Book**. The work area appears.
2. Drag the desired pictures into the work area.
3. Click **Next** to launch the ArcSoft Print Creations application.



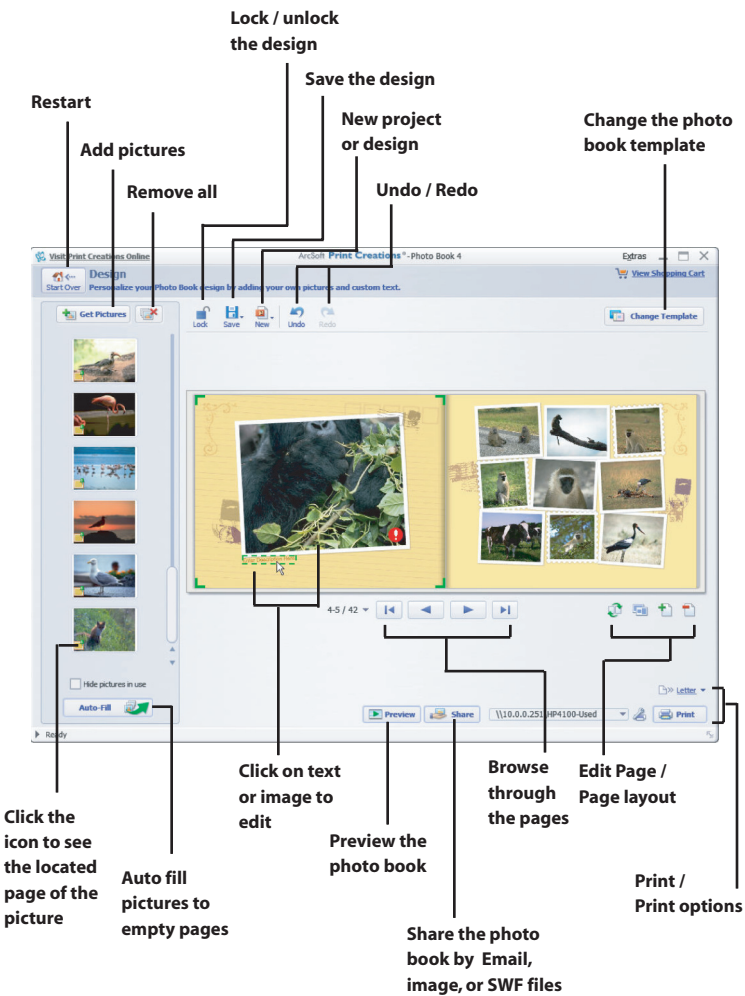
4. Select photo book categories to view photo books.
5. Select a photo book.



6. Click **Next** to enter Photo Book Design screen.



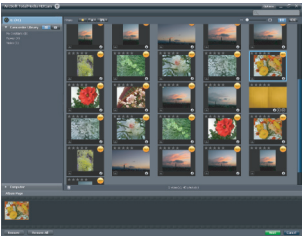
7. See the illustration below for descriptions of photo book design:



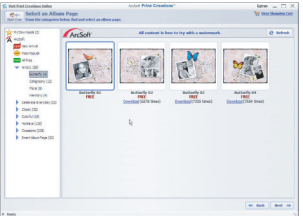
# Producing album pages

To produce photo books:

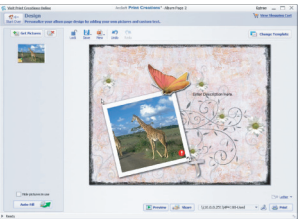
1. Click **Album Page**. The work area appears.
2. Drag the desired picture into the work area.
3. Click **Next** to launch the ArcSoft Print Creations application.



4. Select album page categories to view album pages.
5. Select an album page.



6. Click **Next** to enter Album Page Design screen.



7. See the illustration below for descriptions of album page design:

